

E-PDPP: EXIN Privacy and Data Protection Practitioner

Course Code: E-PDPP

Duration: 3 days

Instructor-led Training (ILT) | Virtual Instructor-led Training (VILT)

OVERVIEW

EXIN Privacy & Data Protection Practitioner is a certification that validates a professional's knowledge and understanding of the European privacy and data protection legislation and its international relevance, as well as the professional's ability to apply this knowledge and understanding to everyday professional practice.

With the ever increasing explosion of information flooding the internet, every company needs to plan how to manage and protect privacy of persons and their data. Not without a reason, many new laws within the EU, as well as in the USA and many other regions, are formed in order to regulate both privacy and data protection.

The European Commission has published the EU General Data Protection Regulation (GDPR), meaning that from the 25th of May 2018 on, all organizations concerned must comply with specific rules. This Practitioner certification builds on the subjects covered by the Foundation exam by focusing on the development and implementation of policies and procedures in order to comply with existing and new legislation, application of privacy and data protection guidelines and best practices, and by establishing a data protection management system (DPMS).

The new standard in the ISO/IEC 27000 series: ISO/IEC 27701:2019 Security Techniques – Extension to ISO/IEC 27001 and ISO/IEC 27002

for Privacy Information Management – Requirements and Guidelines is useful for organizations that want to show compliance with the GDPR. The content of the new ISO standard helps fulfill the GDPR obligations to organizations regarding the processing of personal data.

Neither the GDPR nor the ISO standard are exam literature. However, the literature matrix in Chapter 4 is designed to show the link between the exam requirements, the literature, the GDPR and the ISO/IEC 27701:2019 standard to give the certification a broader context

SKILLS COVERED

- Data protection policies
- Managing and organizing data protection
- Roles of the Controller, Processor and Data Protection Officer (DPO)
- Data Protection Impact Assessment (DPIA)
- Data breaches, notification and incident response

WHO SHOULD ATTEND?

This Practitioner level certification will be particularly useful to Data Protection Officers (DPOs) /Privacy Officers, Legal / Compliance Officers, Security Officers, Business Continuity Managers, Data Controllers, Data Protection Auditors (internal and external), Privacy Analysts and HR managers.

PREREQUISITES

- Successful completion of the EXIN Privacy & Data Protection Practitioner exam.
- Accredited EXIN Privacy & Data Protection Practitioner training, including completion of the Practical Assignments.

MODULES

Module 1: Data Protection Policies

1.1 Purpose of the Data Protection and Privacy Policies within an Organization

The policies and procedures needed within an organization to comply with data protection legislation.

The content of the policies.

1.2 Data Protection by Design and by Default

- The concept of data protection by design and by default.
- The seven principles for data protection by design and by default.
- Illustrate how principles of privacy by design and by default can be implemented.

Module 2: Managing and Organizing Data Protection

2.1 Phases of the Data Protection Management System (DPMS)

- Illustrate how to apply phase 1 of the DPMS: Data Protection and Privacy: Preparation.
- Illustrate how to apply phase 2 of the DPMS: Data Protection and Privacy: Organization.
- Illustrate how to apply phase 3 of the DPMS: Data Protection and Privacy: Development and Implementation.
- Illustrate how to apply phase 4 of the DPMS: Data Protection and Privacy: Governance.
- Illustrate how to apply phase 5 of the DPMS: Data Protection and Privacy

Module 3: Roles of the Controller, Processor and Data Protection Officer (DPO)

3.1 Roles of the Controller and Processor

- Enact the responsibilities of the controller
- Enact the responsibilities of the processor.
- The relationship between the controller and the processor in a specific situation.

3.2 Role and Responsibilities of a DPO

- Appointment of a DPO is mandatory under the GDPR.
- The role of the DPO.
- The position of the DPO in relation to the supervisory authority¹

Module 4: Data Protection Impact Assessment (DPIA)

4.1 Criteria for a DPIA

- The criteria for conducting a DPIA.
- The objectives and outcomes of a DPIA.

4.2 Steps of a DPIA

- The steps of a DPIA.
- DPIA in a specific situation

Module 5: Data Breaches, Notification and Incident Response

5.1 GDPR Requirements with Regard to Personal Data Breaches

- Assess whether a data breach has taken place in terms of the GDPR.

5.2 Requirements for Notification

- Notify the supervisory authority of a personal data breach.
- Notify the data subject of the personal data breach.
- The elements of the GDPR documentation obligation.

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